

OFYC 2021 Advocacy Convening Preparation Checklist

Questions to ask yourself beforehand:

- Have I downloaded [Zoom](#)?
- Is my internet set up and working?
- Are my electronics fully charged or plugged in?
- Do I have a space to sit for the duration of the conference?
- Do I have the supplies I need to take notes and/or work on what I might say in a meeting with legislators? (ex. notebook, pen/pencil, headphones, computer)
- Have I filled out the [photo release form](#)?
- Have I reviewed the [draft agenda](#) and necessary documents (that were emailed/mailed to me)?
- Do I know which of the optional sessions (if any) I plan to attend on Friday, January 22nd?
- Have I contacted Lisa or Sage or Tori about attending meetings with Legislators (Jan 25 - Jan 29th), if I would like to participate?
- If attending the virtual open mic / talent show / karaoke session on Saturday, January 23rd. Do I need to prepare anything in advance for this? Do I want to record something to submit beforehand (send to info@ofyc.org)?
- Have I thought about someone I can contact if I start to feel anxious or stressed during the conference?
- Have I contacted Sage (info@ofyc.org) with any other questions I have?